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HARYANA GOVERNMENT

INDUSTRIES AND COMMERCE DEPARTMENT

Notification

The 12th June, 2019

No. 25/14/2019-4IB-I.— In pursuance to the Haryana Agri Business and Food Policy notified *vide* No. 1/35/2017-41B-I dated 04.06.2018 Governor of Haryana is pleased to formulate Integrated cold chain and Value addition infrastructure scheme. Details of which are as under:

1. Introduction

- 1.1 The Government of Haryana has formulated integrated cold chain and value addition infrastructure scheme as a part of Haryana Agri-business and Food Processing policy 2018.
- 1.2 The support for integrated cold chain and value addition infrastructure shall be applicable only to “B”, “C” and “D” category blocks. Maximum of 10 projects shall be eligible to avail this incentive during the policy period.
- 1.3 The scheme covers creation of infrastructure facility along with the entire supply chain viz. pre-cooling, weighing, sorting, grading, waxing facilities at farm level, multi-product/ multi temperature cold storage, CA storage, packing facility, IQF, blast freezing in the distribution hub and reefer vans, mobile cooling units for facilitating distribution of horticulture, organic produce, marine, dairy, meat and poultry etc. The scheme allows flexibility in project planning with special emphasis on creation of cold chain infrastructure at farm level.

2. Objective of the Scheme

The objective of the scheme is to provide integrated cold chain, preservation and value addition infrastructure facilities without any break, from the farm gate to the consumer in order to reduce post-harvest losses of horticulture and non-horticulture agri-produce. This will enable linking groups of producers to processors and market through a well-equipped supply chain and cold chain, thereby ensuring remunerative prices to farmers and year-round availability of food products to consumers.

3. Commencement and Applicability: The Scheme shall commence with effect from 04.06.2018 and shall remain in operation for a period of 5 years. The applicants eligible under the scheme and commence commercial production between 04.06.2018 and date of notification of the scheme can apply to Office of Directorate of Industries and Commerce within 3 months of the notification of the scheme. The other applicants shall apply on the prescribed proforma alongwith complete documents before 2 month of going in to the commencement of production, Condonation of delay for submitting applications upto 60 days shall be decided by Director of Industries & Commerce keeping in view the merits of each case.

4. Eligible organization/Entities

Integrated cold chain and value addition infrastructure projects can be set up by Partnership/ Proprietorship Firms, Companies, Corporations, Cooperatives, Self Help Groups (SHGs), Farmer Producer Organizations (FPOs), NGOs, Central/State PSUs, etc. with business interest in cold chain solutions and also by those who manage supply chain.

5. Components of the Scheme

The scheme allows flexibility in project planning with special emphasis on creation of cold chain infrastructure at farm level. The scheme will have the following project components:

- 5.1 Farm Level Infrastructure, which may include processing center, situated in the catchment area of the targeted produce. This shall have one or more of the facilities mentioned in sub-para 5.1 (a to m) below. In addition, for projects in the fruits & vegetables sector, farm level infrastructure shall include at least one of the facilities listed at sub-para 5.1 (a), (c) & (n).
- 5.2 Distribution hub - This shall have a modern multi-product, multi-temperature cold storage. It may also include one or more of the facilities mentioned in para 5 below depending upon the business plan of the project.
- 5.3 Refrigerated vans/ refrigerated trucks/ insulated vans/mobile insulated tankers.
- 5.4 Irradiation facility

To avail financial assistance under this scheme, the applicant will have to set up Farm Level Infrastructure as mentioned at (5.1) above and any one or both of the components from (5.2) and (5.3). Considering the functional nature of the facility, irradiation component will be treated as a standalone facility for the purpose of availing grant under the scheme.

6. Eligible facilities for Calculation of Grant

6.1 Assistance under the scheme can be availed for creation of the following facilities:

- a. Integrated Pack-house (with mechanized sorting & grading line/ packing line/ waxing line/ staging cold rooms, etc.)
- b. Ripening Chamber(s)
- c. Cold Storage Unit(s) [Associated with value addition]
- d. Controlled Atmosphere (CA) storage [Associated with value addition]
- e. Frozen Storage/Deep freezers [Associated with value addition]
- f. IQF line, Tunnel Freezer, Spiral Freezer, Blast Freezer, Plate Freezer
- g. Vacuum Freeze Drying
- h. Milk Chilling / Bulk Milk Cooling/ Milk Processing Unit (including packing) for which temperature control is necessary during some part of the processing
- i. Poultry/Meat/Marine/Fishery Processing Unit
- j. Packaging line for chilled /frozen/temperature controlled products
- k. Accessories/support infrastructure/ utilities such as fixed racking system in Cold/CA storage, fork lifts, reach trucks, bins, insulated fish boxes, pallets, dock levelers, mezzanine flooring, ETP, boiler, CIP unit, Depodder, Peeler, Slicer/Dicer, Blancher, sorting/grading line, etc.
- l. In-house product testing laboratory
- m. Reefer vans
- n. Food irradiation facility

Note: CA Storage should normally be located near production areas. Otherwise, detailed Justification to be given in the DPR

- 6.2 Assistance for refrigerated/insulated transport can be availed either at Farm Level Infrastructure and / or Distribution Hub:
- 6.3 Stand-alone facilities/ component, except irradiation facility will not be considered for assistance under this scheme.
- 6.4 Irradiation facility may also include cold storage, grading and sorting facilities, reefer vans etc. for storage and transportation of raw material and finished products for efficient utilization of the facility.
- 6.5 Both horticultural and non-horticultural produce are eligible for support under this scheme.

7. Ineligible items:

- 7.1 **The following items will be considered as non-technical civil works and will be considered ineligible for calculation of grant for the project (The list is only indicative and not exhaustive):**
 - a. Compound Wall
 - b. Approach Road/Internal Roads
 - c. Cost of Land and site development
 - d. Administrative Office Building
 - e. Canteen
 - f. Labour Rest Room and quarters for workers
 - g. Security/ Guard Room or enclosure
 - h. Other Non-technical civil works not related to cold chain or storage infrastructure
- 7.2 **The following items will also not be considered eligible for calculating the grant for the project (The list is only indicative and not exhaustive):**
 - a. Margin money, working capital and contingencies
 - b. Fuel, consumables, spares and stores
 - c. Transport vehicles other than the reefer trucks/vans/refrigerated carrier/insulated vans/milk tankers
 - d. Pre-operative expenses
 - e. Second hand/ old machines
 - f. All types of service charges, carriage and freight charges, etc.
 - g. Expenditure on painting of machinery
 - h. AC ducting, furniture, computers and allied office items.
 - i. Closed Circuit TV Camera and security system related equipment.
 - j. Consultancy Fee, Taxes, etc. on plant and machinery.
 - k. Stationery items
 - l. Plant & machinery not directly related to cold chain infrastructure
 - m. Fire-fighting equipment, fly catchers, hand washer, laundry etc.
 - n. Reconditioned and refurbished plant & machinery.

The **State Level Committee for Food Processing (SLC-FP)** will be the final authority to decide on the admissibility of the grant and the eligibility or otherwise of the items for this purpose.

8. Pattern of Assistance

- 8.1 35% Capital Investment Subsidy on project cost (total cost of plant & machinery and technical civil works) limited to INR 5 cr. for storage infrastructure, packaging houses, transportation infrastructure, value addition and processing infrastructure and irradiation facilities.
- 8.2 The support for integrated cold chain and value addition infrastructure shall be applicable only to “B”, “C” and “D” category blocks.
- 8.3 For reefer vehicles and any other movable infrastructure, assistance of 50% of capital investment subsidy will be limited up to INR 50 lacs per project and up to 4 reefer vehicles/ movable infrastructure per project.

- 8.4 The state government shall promote the milk processing of indigenous breed of cows in Haryana. For that, The state government shall provide this additional support to the tune of 10% in capital investment subsidy (i.e. 45% capital investment subsidy) up to 5 Cr. to units setting-up infrastructure in form of separate processing and packaging line for milk of indigenous breed of cows in “B”, “C” and “D” category blocks.

- 8.5 Maximum of 10 projects shall be eligible to avail this incentive during the policy period.

Note:

- i. *The grant will be provided only in respect of technical civil works and eligible plant & machinery.*
- ii. *Any developer availing the Government of India SAMPADA Yojana (Scheme for Agro-Marine Processing and Development of Agro-Processing Clusters) under similar head will not be eligible for availing this scheme.*

9. Basic Eligibility criteria:

The proposals have to meet the following basic eligibility criteria under the scheme. The net worth of the applicant should be at least 1.5 times of the grant applied for.

10. Documents required

10.1 Following documents are required to be uploaded on-line, duly signed by the lead promoter/ authorized signatory:

- i. Detailed Project Report (DPR) in the prescribed template as at Appendix-I.
- ii. CA/Statutory Auditor certificate in support of net-worth of the proposed project along with documentary proof.
- iii. Net-worth supporting documents
- iv. CA/Statutory Auditor certificate as per Appendix-II for the proposed project cost and means of finance.
- v. The proposed component wise cost breakup of technical and other civil work by the Chartered Engineer (Civil) as per Appendix-III.
- vi. The proposed component wise cost breakup of P&M by the Chartered Engineer (Mechanical) as per Appendix-IV.
- vii. In-principle or Final term loan sanction from the Bank/ Financial Institution for availing term loan for an amount not less than 20% of the project cost.
- viii. A detailed appraisal note from the lending Bank / Financial Institution
- ix. Certificate of incorporation/ registration of the applicant firm, Memorandum and Articles of Association in case of Company/ Bye laws of the Society, Co-operative, Self Help Group/ Registered partnership deed, etc.
- x. Bio-data/background/ experience of the project promoter(s).
- xi. Annual reports and Audited Financial Statement of Accounts of the applicant firm/company/cooperative/ Partnership/ Self Help Group, etc. for last two years.
- xii. Self-attested English/ Hindi version of land documents in support of land title in the name of the applicant or land lease, duly registered with the competent authority for not less than the period of 15 years.
- xiii. Change in Land Use (CLU) permission for the project for the said land from the competent authority.
- xiv. Certificate from lending Bank/ FI that the facility has not commenced commercial operations as on the date of issue of EOI or the date of bank certificate, whichever is later.
- xv. An undertaking to be furnished by the applicant as per Appendix-V.
- xvi. Quotations from the suppliers of Plant & Machinery and equipment, etc. for the project.
- xvii. In case of irradiation facilities, the following documents are required to be furnished:
 - a. Letter from Bhabha Atomic Research Centre (BARC)/ Board of Radiation Isotope Technology (BRIT) that the technology is approved for intended process/products.

- b. Technical agreement with BARC/ BRIT for installation & operationalization of plant.
- xviii. Mandate form as per Annexure-II in respect of the applicant firm.
- xix. Self-attested copy of a PAN card of applicant firm.
- xx. Certificate from the lending bank/ FI stating that the applicant has not defaulted in its term loan repayments and the project has not been classified as Non-Performing Asset, in case of second proposals
- xxi. In case of proposal for expansion projects, details of existing facility including technical civil work and plant & machinery duly certified by CE (Civil) as per Appendix-III and CE (Mechanical) as per Appendix-IV respectively
- xxii. In case of dairy proposals whether process is automatic or not and the details of automatic components envisaged, in the letter head of the firm.

11. Sanctioning and Disbursal Authority:

The Industries and commerce Department, Haryana shall introduce a system for online filing of applications on its website <https://haryanaindustries.gov.in/>

11.1 Sanctioning Authority:

The State Level Committee for Food Processing (SLC-FP) under the chairmanship of Administrative Secretary, Industries and Commerce Department, Haryana would evaluate and approve/sanction the proposals. The other members of the committee shall be as under:

Sr. No.	Name and Designation of Officer	Position
1	Administrative Secretary Industries and Commerce	Chairman
2	Managing Director HSIIDC	Member
3	Director Agriculture	Member
4	Director Horticulture	Member
5	Director Animal Husbandry	Member
6	Representative of Finance Department (not less than Deputy secretary's rank)	Member
7	Director Industries and Commerce	Member Secretary

The concerned department would be involved in the evaluation of project based on the requirement and type of proposal. Any other member in addition to above can also be co-opted by the chairman keeping in view the requirement of the proposal. The quorum of the committee shall be four. The criteria for evaluation of the proposal by the SLC-FP is given at Annexure-I.

11.2 Disbursal Authority: The Director of Industries and Commerce Haryana shall be competent to disburse the grant after compliance of the requisite formalities.

12. Release of Funds

The grant-in-aid will be released in three installments of 25%, 40% and 35% as per following schedule

- 12.1 1st installment of 25% of the approved grant under the scheme will be released after ensuring that 25% of the promoter's contribution & 25% of the term loan have been spent on the eligible project cost and after site inspection conducted to ascertain the commensurate physical progress of the project. The promoter shall submit the documents along with the request for 1st Installment within 8 months from the date of issue of the approval letter.
- 12.2 2nd installment of 40% of the approved grant under the scheme will be released after ensuring the (i) utilization of first installment of grant released, (ii) 65% of promoter's contribution & 65% of term loan have been spent on the eligible project cost and (iii) after conduct of site inspection to ascertain commensurate physical progress of the project. The promoter shall submit the documents along with the request for 2nd Installment within 14 months from the date of issue of the approval letter.

- 12.3 3rd and final installment of remaining 35% of the approved grant under the scheme will be released after ensuring the (i) utilization of the second installment of grant released, (ii) 100% of promoter's contribution & 100% of **term loan has been** invested in the eligible project cost, (iii) the project has achieved completion and commercial operation has started and (iv) after joint inspection by a team comprising of concerned joint director/ deputy director-DIC and officer from directorate of Industries, technical resource from NIFTEM/ Chotu Ram Engineering College Murthal (which has sanctioned the Term Loan). The promoter shall submit the documents along with the request for 3rd Installment within 24 months from the date of issue of the approval letter.
- 12.4 The documents to be submitted by the promoter for the release of 1st, 2nd and 3rd installment of the grant are at Appendix-VI.
- 12.5 As an incentive to those projects where criteria for release of 2nd and 3rd installments have been fulfilled by the promoter, both 2nd and 3rd installments can be released together as one installment. In such cases, the promoter shall submit all the required documents along with utilization certificate for the 1st installment- in a single application - for release of balance 75% of the approved grant. All the formalities and due diligence as stated above for release of 2nd and 3rd installments shall be carried out before releasing the grant.

13. Time Schedule:

- 13.1 The time schedule for completion and operationalization of project will be 24 months from the date of approval unless extended by state government for the reasons to be recorded
- 13.2 The entity shall make all possible efforts to complete the project as per the stipulated timelines committed to while seeking approval for the project. In case of non-adherence to stipulated timeline, except in case of force de majeure or reasons beyond the control of promoter/developer, the state level committee may consider imposing appropriate penalty in terms of reducing the grant amount, on case to case basis.
- 13.3 In case of non-adherence of time lines, a penalty of 1% of the quantum of installment amount due for release for that installment, will be imposed for each month's delay beyond the stipulated timeline. The maximum amount of penalty, however, shall not exceed 10% of the installment to be released to promoter/developer.
- 13.4 In the event of the entity withdrawing from executing the project and the project not being completed by the promoter/developer for any reason, the grant-in-aid amount released will be returned by the promoter/developer along with interest (as per GFR) accrued thereon to the industries department within 30 days of communication of the order for refund of such grant.
- 13.5 The state level Food Processing Committee SLC-FP shall have the final say regarding eligibility or otherwise of the proposals and selection of proposals for grant-in-aid

14. Project Monitoring and Evaluation:

- 14.1 The industries department will periodically review the progress of the projects under the Scheme.
- 14.2 Pre and post inspection would also be undertaken by the Industry officials and State Level Committee for Food Processing (SLC-FP) to find out the physical, financial and operational progress as and when required.
- 14.3 The decision of the SLC-FP shall be final and binding on all concerned parties on the interpretation of the provisions of these guidelines and the matters related / incidental thereto.

15. Court's Jurisdiction:

Any dispute arising out of selection of proposals and implementation of approved project under this scheme guideline will be subject to Courts/ Tribunals having jurisdiction over Chandigarh.

Chandigarh:
The 4th June, 2019.

DEVENDER SINGH,
Additional Chief Secretary to Government of Haryana,
Industries & Commerce Department.

Appendix –I**Template of DPR**

1. Name of the applicant/ company / firm with details of registration No. of company / firm along with names of the directors/promoters in the prescribed format:

S No.	Particulars	Details
i.	Name of Applicant	
ii.	Legal Status of Applicant (Govt. Institution / organization, NGO, Co-operative/ Company/ partnership firm/ proprietorship, Farmer Producer Company, Self Help Group, etc.)	
iii.	Registration No. of Applicant/CIN	
iv.	PAN of Applicant	

2. Contact details of the Promoter(s)/Partner(s) including addresses, telephone, mobile, fax, e-mail, website, PAN etc.

S. No.	Name of Promoter(s)/Partner(s)	Address	Telephone No.	Mobile No.	E-mail Id	PAN No.	Any other details
Please add additional rows, if needed.							

3. Experience of the lead Promoter(s)/Partner(s)/ Applicant Entity in Food Processing, Cold Chain (Pl. enclose documentary evidence regarding experience and turnover)

S No.	Name of lead Promoter(s)/Partner(s)/ Applicant Entity	Details of Experience	Details of Turnover (year-wise)	Supporting Document attached, if any (Yes/No)

4. Project Details:

- a. Components under the scheme as applicable to the project:

S No.	Components	Numbers Proposed
i.	Distribution Hub	
ii.	Farm Level Infrastructure	
iii.	Reefer/ Insulated Vehicles	
iv.	Irradiation Facility	
v.	Processing Facility, if any, proposed to be setup	

- b. Sector of Project (Fruits & Vegetables/Dairy/Marine/Poultry/Fishery/Ready to Eat/Ready to Cook/ Mixed etc.):

- c. Type of Operating Model (Rental, Rental+ Captive, Captive Use etc.).....

5. Land Details.

- (i) **Proposed Locations of Land for all project facilities and status of their acquisition along with longitude & latitude coordinates**

Location of Land	Facility (Distribution Hub/ Farm Level Infrastructure)	Area (Sqm)	Status of possession (Owned/ leased**) (Document Submitted Yes/No)	In case of lease (Period of lease in years **) (Documents Submitted Yes/No)	Status of Land Use Conversion (CLU) (Document Submitted Yes/No)	Connectivity Details. Distance (in kms) from: a. National Highway b. State Highway c. Freight corridor d. Golden Quadrilateral	Distance from Catchment Area (kms)	Coordinate Details (Longitude & Latitude)	Ref Pg no. in DPR*
Land 1	Distribution hub								
Land 2	Farm Level Infrastructure (FLI)								
Please add additional rows in case of multiple locations									

*DPR should have a detailed chapter on proposed land, raw material production and supply statics for the catchment area.

** In case of leased land, period of lease should be not less than 15 years.

6. Proposed facilities

S.No.	Type of facilities proposed to be created	No. of Units	Total Capacity [MT, Ltrs, MT/Hr., where ever applicable]	Location		No. of Days of operation of each facility in a year
				Distribution Hub	FLI	
a.	Integrated Pack-house (with mechanized sorting & grading line/ packing line/ waxing line/ staging cold rooms, etc.)					
b.	Ripening Chamber(s)					
c.	Cold Storage Unit(s) [Associated with value addition]					
d.	Controlled Atmosphere (CA) storage [Associated with value addition]					
e.	Frozen Storage/Deep freezers [Associated with value addition]					
f.	IQF line, Tunnel Freezer, Spiral Freezer, Blast Freezer, Plate Freezer					
g.	‘Vacuum Freeze Drying					

S.No.	Type of facilities proposed to be created	No. of Units	Total Capacity [MT, Ltrs, MT/Hr., where ever applicable]	Location		No. of Days of operation of each facility in a year
				Distribution Hub	FLI	
h.	Milk Chilling / Bulk Milk Cooling/ Milk Processing Unit (including packing) for which temperature control is necessary during some part of the processing					
i.	Poultry/Meat/Marine/Fishery Processing Unit					
j.	Packaging line for chilled /frozen/temperature controlled products					
k.	Accessories/support infrastructure/ utilities such as fixed racking system in Cold/CA storage, fork lifts, reach trucks, bins, insulated fish boxes, pallets, dock levelers, mezzanine flooring, ETP, boiler, CIP unit, Depodder, Peeler, Slicer/Dicer, Blancher, sorting/grading line, etc.					
l.	In-house product testing laboratory					
m.	Reefer vans					
n.	Food Irradiation Units					

7. Proposed Project Financials

a. Estimated Project cost details

Item	Amount (In Rs. Lakh)
Land (Including FLIs / CCs / value added centre / distribution centre)	
Site Development	
Technical Civil Work (TCW)*	
Other Civil Works	
Plant & Machinery (P&M)**	
Common Utilities like Water/ETP/ STP, etc.***	
Pre-operative Expenses	
Interest During Construction	

Item	Amount (In Rs. Lakh)
Margin Money for Working Capital	
Contingencies	
Add other items not listed above	
Total Project Cost	

* The component wise cost breakup of technical and other civil work should be provided in the Chartered Engineer (Civil) certificate in the prescribed format as enclosed as Appendix-III

** The component wise cost breakup of P&M should be provided in the Chartered Engineer (Mechanical) certificate in the prescribed format as enclosed as Appendix-IV

*** The cost of common utilities may be provided in Chartered Engineer (civil) and Chartered Engineer (Mechanical) certificate where ever applicable.

b. **Means of finance**

Item	Amount (In Rs. lakh)
Promoter's Equity	
Term loan	
Eligible grant	
Unsecured loan	
Total	

c. **Basic Revenue Projections**

Item	Year 1	Year 2	Year 3	Year 4	Year 5
Turnover					
Cost of Operations					
Gross Profit					
Earnings Before Interest, Tax, Depreciation and Amortization (EBITDA)					
Profit before taxation					
Profit after taxation					

d. **Financial Parameters** (as per Bank Appraisal Note)

S No.	Particulars	Details (Ratio/%)	Ref Page No. in DPR*
i.	Internal Rate of Return (IRR) [(a) With and (b) without grant]		
ii.	Avg. Debt Service Coverage Ratio (DSCR)		
iii.	Break Even Point (BEP)		
iv.	Debt-Equity Ratio		
v.	Rate of interest (RoI)		

*To be provided for section under the bank appraisal note highlighting the aforementioned detail.

8. Availability of Raw Material in the Catchment Area - provide details such as Adequate Volume, Wider Mix of Raw Materials, Days of Operation in a Year along with supporting data.

9. Details of the catchment area of the project.

S.No.	Location of the Catchment (Primary/secondary)	Name Village/Dist./APMC	Commodities to be sourced	Quantities to be sourced [MT/KLD- in case of milk] (per annum)	Ref. Pg. no. in DPR*

*DPR should comprise of detailed chapter on proposed catchment (production and supply statistics).

10. Employment Generation projections

- Direct Employment:
- Contractual Employment with no. of days:
- Indirect Employment (specify):

11. Details of renewable/ alternate energy sources including solar energy, if any, proposed to be used for operating the project including inter alia, details of power generation.**12. Details of adoption of modern technology for reducing the carbon footprints and increasing operational efficiency: -**

Sl. No.	Name of technology/ item	Basic cost (excluding taxes etc.)	How the technology will help in reducing carbon footprint and/or increase in operational efficiency

13. List of Manufacturers/ Suppliers of P&M (enclose quotations)

Date:_____

Signature of the Applicant/Lead Promoter

Place:_____

CA Certificate Format**(Letter Head of the CA)**

CA certificate (With membership No. and firm registration No. of CA) in the following format: -

Date:

i. Project Cost:

Sl. No.	Name of the Component/Item	Amount (Rs. in lakh)
1.	Land/development charges	
2.	Civil works — Technical civil works — Other civil works	
3.	Plant & Machinery	
4.	Misc. Fixed Assets	
5.	Others	
	TOTAL	

ii. Means of Finance:

Sl. No.	Item	Amount (Rs. in lakh)
1	Promoter's Equity	
2	Term Loan	
3	Grant from Industries Department Haryana	
4	Unsecured loan*	
5	Others	

*Details of unsecured loans along with PAN No. of lenders, if any, duly certified by CA.

Signature and Seal of C.A. (Statutory Auditor in case of company)

Counter signature of promoter/ authorized signatory of company with Seal

Appendix-III**CE Certificate (Civil) Format for Technical Civil Work:
(Letter Head of the CE)****CE certificate (With membership/registration No. of CE) in the following format:****Date:****Name of Project:****Location with address:****Date of site Visit by Chartered Engineer:****Project Progress: (If project has multiple locations, the location wise details should be submitted in below format for each location)**

Sl. No.	Name of Component	Proposed Area/ Existing Area (in case of expansion) (sq.m)	Proposed Cost (Lakh Rs.)	Rate/ Unit(Rs./Sqm)
	Total			

Signature and Seal of C.E.

Counter signature of promoter/ authorized signatory of company with Seal

Appendix-IV

**CE Certificate (Mechanical) Format for Plant & Machinery:
(Letter Head of the CE)**

CE Certificate (With membership/registration No. of CE) in the following format:-

Date:

Name of project:

Location with address:

Date of Visit by Chartered Engineer:

Project Progress (If project has multiple locations, the location wise details should be submitted in below format for each location)

Sl. No.	Name of Component	Proposed/ Existing (in case of expansion projects) Quantity	Proposed Cost (Lakh Rs.)		Supplier/ Manufacturer (Supported by quotations)
			Basic Cost	Taxes, Freight, installation, insurance	
	Component -1				
	Component -2				
	Component -3				
	TOTAL				

Signature and Seal of C.E.

Counter signature of promoter/ authorized signatory of company with Seal

Appendix-V

UNDERTAKING

I (Name of the Lead Promoter/ Lead Partner/ Proprietor etc.) son of Mr..... (father's name) resident of (residential address) do hereby solemnly affirm and declare/undertake as under:

1. That I am promoter/ director/ partner/ proprietor of M/s..... (name of applicant) having its Registration No.and Registered Office at..... (office address of applicant).
2. I hereby make application and I am duly authorized in my own right/by management *vide* its resolution No.dated.....to apply and sign all required documents including this undertaking on behalf of company/partnership firm/cooperative society etc. named as; and am fully aware of the facts relating to the setting up of integrated cold chain project at Survey/ Plot No....., Village....., Tehsil....., District....., State....., PIN code (location of the main facility) for.....(activities to be undertaken by project) and application is being made to the Directorate of Industries department, Haryana under the Scheme for Integrated Cold Chain and Value Addition Infrastructure.
3. That the term and conditions of the above scheme of the State Government under which an application is made by the applicant have been properly read and understood by me and I affirm that the project/ proposal comply with all the terms and conditions of the approval letter and provisions enshrined in the scheme guidelines.
4. That the proposed activities to be undertaken by the project/proposal are covered under the above scheme of State Government and no part of the scheme/infrastructure of the project is designed or assigned to be used for any activity other than the activities specified in the application at present or in the near future.
5. It is certified that (name of applicant) has not obtained or applied for grants for the same project, component, purpose or activity from any other Ministry or Department of the Government of India or State Government or their agencies.
6. It is certified that applicant's sister concern (s)/ related company / group company/firms as well as the applicant itself has not availed any financial assistance for a food processing project in the past from State Government/MOFPI [if availed, the details shall be furnished separately].
7. I also solemnly affirm/undertake that the proposed project components in the application are a completely new activity and not a pre-existing activity or any component thereof.
8. In case of concealment of any facts in this regard, the State Government would have right to reject/ cancel my application/project out right at any stage.
9. I will meet any shortfall in means of finance due to less admissibility of grant or any future reduction in grant-in-aid or any escalation caused in the cost of the project.
10. I shall not dispose-off or encumber or utilize the assets created wholly or substantially out of government grant for purpose other than those for which they have been sanctioned, without obtaining the prior approval of the sanctioning authority of grant-in- aid.
11. In case of non-implementation/ delayed implementation of the project the Directorate of Industries department, Haryana will have absolute right in cancelling the approval granted and also recall the grant released, if any, along with interest as per the scheme guidelines.
12. In case of failure to operate the project for at least three years after commencement of commercial operation, I shall return the entire grant-in-aid with interest @ 12% per annum.
13. User charges/hiring rates of the facilities created under the project will be disseminated to the public including uploading of the same on the website of the project/ organization. A copy of the same will also be made available to the Ministry.
14. I also undertake that all the information furnished in the application and the DPR with respect to the eligibility conditions, etc. are true and correct to the best of my knowledge and belief and nothing material has been concealed therefrom.

Date: _____

Signature of the Applicant/Lead Promoter

Place: _____

Appendix-VI

Documents including Terms and conditions for release of grant-in-aid

1. The promoter shall submit to the Directorate of Industries the Acceptance Letter as per **Annexure-I** within **30 days** of receipt of the approval letter.
2. **The promoter shall submit following documents within 90 days from the date of issue of approval letter:**
 - (a) **The Self-attested English/Hindi version of main facility [farm level infrastructure and/or distribution hub] land documents**, in support of land title in the name of the applicant or land lease, duly registered with the competent authority for not less than the period of 15 years.
 - (b) **Change in land use (CLU) permission** for the main facility [farm level infrastructure and/or distribution hub] land from the competent authority, wherever applicable.
 - (c) Final term loan sanction letter from Bank/FI.
 - (d) Latitudes and Longitudes Co-ordinates of the main project facility (Farm Level Infrastructure/ Processing Centre/ Distribution Hub, as the case may be).
 - (e) Revised means of finance, factoring in the approved grant-in-aid, duly certified by the Bank/Financial Institution. (In cases where approved grant-in-aid is less than the grant- in-aid sought as per Bank Appraisal/ DPR submitted with the proposal.)
 - (f) Revised implementation schedule, if any, of the project, detailing the specific dates/year for the completion of each stage of the implementation of the project duly certified by the concerned lending bank and countersigned by the promoter(s).
 - (g) The promoter needs to create three separate bank account(s) consisting of two separate current accounts with respect to the promoter contribution and grant-in-aid, and a term loan account. Details of bank accounts to be provided as below: -

Sl. No.	Current Accounts	Account No.	IFS Code	Name and Branch of Bank
1	Promoter contribution			
2	Term Loan			
3	Grant-in-aid			

- (h) Details of the bank account pertaining to grant-in-aid are to be provided in the ECS mandate form as provided in **Annexure-II**.
 - (i) The promoter is required to fill up the data relating to his integrated cold chain project online on <https://haryanaindustries.gov.in/>. The promoter is also required to submit the claim for release of 1st, 2nd and 3rd instalment of grant-in-aid (as the case may be) online on the aforementioned portal as per the enclosed Check List. The online submitted documents will be scrutinized by O/o the Directorate of Industries & Commerce. Final version of online submitted and accepted documents after complying with the requirements of the scheme guidelines, will also have to be furnished to the Directorate of Industries in hard copies, duly ink signed and stamped by the authorized signatory.
 - (j) Approved building plan from the relevant Competent Authority of the Main Facility and/or the Farm Level Infrastructure, as applicable.
3. **Release of Grant-in-aid**
 - (a) The promoter shall submit the following documents along with the request for 1st Installment within 8 months from the date of issue of the approval letter: -
 - (i) **Surety Bond as per Annexure-III** – To be executed by the beneficiary/applicant on a Non-Judicial stamp paper of not less than Rs.100, duly notarized and signed by two independent witnesses (other than promoters) along with Board resolution/certificate from Board of Directors/promoters (as applicable) authorizing one of the directors/partners as authorized signatory of documents.
 - (ii) **CA certificate-** Latest certificate of actual expenditure along with means of finance in the prescribed format duly certified by Chartered Accountant (CA) and countersigned by the

promoter, which should establish that at least 25% of the promoter's contribution and at least 25% of the term loan has been utilized on the eligible project cost as per **Annexure-IV**.

Details of unsecured loan (along with PAN numbers of lenders), if any, duly certified by Chartered Accountant and countersigned by the promoter are to be given as per **Annexure-IV**.

- (iii) **Certificate from Chartered Engineer (Civil)** for technical civil works indicating item wise progress on approved components, cost, quantity, manufacturers/suppliers and comment on quality and status of implementation duly countersigned by the promoter as per **Annexure-V**.
- (iv) **Certificate from Chartered Engineer (Mechanical)** for plant and machinery indicating item wise progress on approved components, cost, quantity, manufacturers/suppliers and comment on quality and status of implementation duly countersigned by the promoter as per **Annexure-VI**.
- (v) **Certificate** from the concerned bank/ financial institution which has sanctioned term loan for the project, as per **Annexure-VII**, certifying that:-
 - a. It has disbursed 25% of the term loan of the total sanctioned term loan; and
 - b. Has no objection for disbursement of 25% of the grant-in-aid being released by the Ministry.

Bank Statement(s) –Certified bank statements of all accounts from where payments are received and made till date of expenditure of 25% of promoter's contribution and 25% of term loan on the eligible project cost as per implementation schedule and highlighting payments (including advance payments) made to suppliers/vendors/contractors.

- (vi) **Major invoices/receipts** from suppliers/ vendors, duly signed by the lead promoter/ authorized signatory (on eligible project expenditure incurred so far).
 - (vii) Any other condition which may be specified from time-to-time.
- (b) The promoter shall submit the following documents along with the request for 2nd Installment of grant within 14 months from the date of issue of approval letter: -

- (i) **CA certificate-** Latest certificate of actual expenditure on the project along with means of finance in the prescribed format duly certified by Chartered Accountant (CA) and countersigned by the promoter, which should ensure that at least 65% of the promoter's contribution and at least 65% of the term loan along with grant-in-aid released has been utilized on the eligible project cost as per **Annexure-IV**.

Details of unsecured loan (along with PAN numbers of lenders), if any, duly certified by Chartered Accountant and countersigned by the promoter are to be given as per **Annexure-IV**.

- (ii) **Certificate from Chartered Engineer (Civil)** for technical civil works indicating item wise progress on approved components, cost, quantity, manufacturers/suppliers and comment on quality and status of implementation duly countersigned by the promoter as per **Annexure-V**.
- (iii) **Certificate from Chartered Engineer (Mechanical)** for plant and machinery indicating item wise progress, cost, quantity, manufacturers/suppliers and comment on quality and status of implementation duly countersigned by the promoter as per **Annexure-VI**.
- (iv) **Certificate** from the concerned **bank/ financial institution** which has sanctioned term loan for the project, as per **Annexure-VII**, certifying that: -
 - a. It has disbursed 65% of the term loan of the total sanctioned term loan and has also released 1st installment of grant-in-aid; and
 - b. Has no objection for disbursement of 40% of the grant-in-aid being released by the Ministry.

Bank Statement(s) –Certified bank statements of all accounts from where payments are received and made till date of expenditure of 65% of promoter's contribution and 65% of term loan on the eligible project cost as per implementation schedule and highlighting payments (including advance payments) made to suppliers/vendors/contractors.

- (v) **Major invoices/receipts** from suppliers/vendors, duly signed by the lead promoter/ authorised signatory (on eligible project expenditure incurred so far).

- (vi) **Utilization Certificate** of the 1st Installment of the grant as per **Annexure- VIII**– In the format provided in GFR 19-A duly certified by the promoter and counter signed by Chartered Accountant.
 - (vii) Any other condition which may be specified from time-to-time.
- (c) The promoter shall submit the following documents along with the request for 3rd and final Installment within 24 months from the date of issue of the approval letter: -
- (i) **CA certificate**- Latest certificate of actual expenditure on the project along with means of finance in the prescribed format duly certified by Chartered Accountant (CA) and countersigned by the promoter, which should establish that 100% of the promoter's contribution, 100% of the term loan and 2nd Installment of Grant-in-aid has been utilized in the project as per **Annexure- IV**.

Details of unsecured loan (along with PAN numbers of lenders), if any, duly certified by Chartered Accountant and countersigned by the promoter to be given as per **Annexure-IV**.
 - (ii) **Certificate from Chartered Engineer (Civil)** for technical civil works indicating item wise progress on approved components, cost, quantity, manufacturers/suppliers and comment on quality and status of implementation duly countersigned by the promoter as per **Annexure-V**.
 - (iii) **Certificate from Chartered Engineer (Mechanical)** for Plant and Machinery indicating item wise progress, cost, quantity, manufacturers/suppliers and comment on quality and status of implementation duly countersigned by the promoter as per **Annexure-VI**.
 - (iv) **Certificate** from the concerned bank/ financial institution which has sanctioned term loan for the project, as per Annexure-VII, certifying that:-
 - a. It has disbursed 100% of the term loan of the total sanctioned term loan and has also released 2nd installment of grant-in-aid; and
 - b. Has no objection for disbursement of 35% of the grant-in-aid being released by the Directorate of Industries and Commerce Department Haryana.

Bank Statement(s) –Certified bank statements of all accounts from where payments are received and made till date of completion of 100% of the project cost as per implementation schedule and highlighting payments (including advance payments) made to suppliers/vendors/contractors.
 - (v) **Major invoices/receipts** from suppliers/vendors, duly signed by the lead promoter/ authorised signatory (on eligible project expenditure incurred so far).
 - (vi) **Utilization Certificate** of the 2nd Installment of the grant as per **Annexure- VIII**– In the format provided in GFR 19-A duly certified by the promoter and counter signed by Chartered Accountant.
 - (vii) Declaration of completion of the project and start of commercial operation, duly certified by the Bank.

Annexure-I

[ACCEPTANCE LETTER]**(To be submitted on the letter Head of the Company/firm within 30 days of issue of approval letter)**

To

The Additional Chief Secretary/ Principal Secretary
Industries and Commerce Department
Government of Haryana
E-mail id: consultant.nmfp@gmail.com

Subject : Proposal of M/s _____ for grant-in-aid for setting up of Integrated Cold Chain projects under the Scheme of Integrated Cold Chain and Value Addition Infrastructure at _____ (complete address of main location) -reg.

Sir,

With reference to the approval letter No. _____ Dated _____ of the Industries and Commerce Department , Government of Haryana on the captioned subject I, _____ (Promoter Director/proprietor/Partner) of M/s have carefully gone through the provisions of Scheme Guidelines for Integrated Cold Chain and Value Addition Infrastructure, the Undertaking furnished by me in Appendix-V of Scheme Guidelines along with the proposal and the terms and conditions mentioned in the aforementioned approval letter and hereby undertake to abide by the same.

2. I hereby also confirm the components/capacities as detailed in the Approval letter that would be created at the Farm Level Infrastructure/Distribution Hub/ Reefer Transport/ Insulated Transport/Mobile Pre-Cooler (Nos. and capacities).

**Promoter Director/Proprietor/Partner
(Name & Signature)**

Note: This acceptance is to be signed only by the lead promoter and not by the authorized signatory.

Annexure-II

Mandate Form

**ELECTRONIC CLEARING SERVICE (CREDIT CLEARING) /REAL TIME GROSS
SETTLEMENT (RTGS) FACILITY FOR RECEIVING PAYMENTS**

DETAILS OF ACCOUNT HOLDER:

NAME OF ACCOUNT HOLDER	
COMPLETE CONTACT ADDRESS	
TELEPHONE NUMBER/FAX/EMAIL	

BANK ACCOUNT DETAILS: -

BANK NAME	
BRANCH NAME WITH COMPLETE ADDRESS TELEPHONE NUMBER AND EMAIL	
BRANCH'S IFSC CODE	
BANK ACCOUNT	Grant-in-Aid
COMPLETE BANK ACCOUNT NUMBER (LATEST)	
MICR CODE OF BANK	

DATE OF EFFECT: -

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I would not hold the Industries and Commerce Department Haryana responsible.

Date

Signature of Customer

Certified that the particulars furnished above are correct as per our records.

(Signature and Seal of Bank)

Annexure-III**SURETY BOND**

KNOW ALL MEN BY THESE PRESENTS that we, M/s _____, a _____ (Type of organization) incorporated / registered under the _____ (Name of the Act) and having its registered office at (hereinafter called the "Obligors") are held fully and firmly bound to the Governor of Haryana (hereinafter called the "Government") for the sum of Rs. _____ (Rupees _____ only) well and truly to be paid to the Government on demand and without a demur for which payment we firmly bind ourselves and our successors and assignees by these presents.

SIGNED on the _____ day of _____ in the year Two Thousand _____

WHEREAS on the Obligors' request, the Government as per Industries and Commerce Department

Sanction Order No. _____ Dated _____ (hereinafter referred to as the "Letter of Sanction") which forms an integral part of these presents, and copy whereof is annexed hereto and marked as Annexure-I, agreed to make in favour of the Obligors grants-in- aids of Rs. _____ (Rupee _____ Only) for the purpose of _____, (description of the project) at _____, out of which the sum of Rs. _____ (Rupees _____ only) have been paid to the Obligors (the receipt of which the obligers do hereby admit and acknowledge) on condition of the Obligors executing a bond in the terms and manner contained hereinafter which the obligers have agreed to do.

NOW the conditions of the above written obligation is such that if the Obligors duly fulfill and comply with all the conditions mentioned in the letter of sanction, the above written Bond or obligation shall be void and of no effect. But otherwise, it shall remain in full force and virtue. The Obligors will abide by the terms and conditions of the grants-in-aid by the target dates, if any specified therein.

THAT the Obligors shall not divert the grants-in-aid and entrust execution of the Scheme or work concerned to another institution(s) or organization(s).

THAT the Obligors shall abide by any other conditions specified in this agreement and in the event of their failing to comply with the conditions or committing breach of the bond, the Obligors individually and jointly will be liable to refund to the Governor of Haryana, the entire amount of the grants-in-aid with interest of 10% per annum thereon, if a part of the grants-in-aid is left unspent after the expiry of the period within which it is required to be spent, interest @10% per annum shall be charged up to the date of its refund to the Government, unless it is agreed to be carried over.

The obligers agree and undertake to surrender / pay the Government the monetary value of all such pecuniary or other benefits which it may receive or derive/ have received or derived through / upon unauthorized use of (such as letting out the premises on adequate or less than adequate consideration or use of the premises for any purpose other than that for which the grants-in-aid was intended of the property) buildings created/ acquired constructed largely from out of the grants-in-aid sanctioned by the Government of Haryana, Industries and Commerce Department Industries or the administrative Head of the Department concerned. As regards the monetary value aforementioned to be surrendered / paid to the Government, the decision of the Government will be final and binding on the Obligors.

And these presents also witness that the decision of the Additional Chief Secretary/ Principal Secretary to the Government of Haryana in the Industries and Commerce Department Haryana on the question whether there has been breach or violation of any of the terms or conditions mentioned in the sanction letter shall be final and binding upon the Obligors and

IN WITNESS WHEREOF these presents have been executed as under on behalf of the Obligors the day herein above written in pursuance of the Resolution No. _____ Dated _____ passed by the governing body of the Obligors, a copy of whereof is annexed hereto as Annexure-II and byfor and on behalf of the president on the date appearing below:-

Signature of AUTHORIZED SIGNATORY
SIGNED FOR AND ON BEHALF OF

(Name of the obliger in block letters)
(seal/ stamp) of Organization)

1. Signature of witness
Name & Address

2. Signature of witness
Name & Address

CA Certificate Format (Letter Head of the CA)**Date:****CA certificate (With membership No. and firm registration No. of CA) in the following format:-**

The certification is based on the verification of books of accounts, bills, invoices, work orders, bank statements, etc. related to the _____ (name of the project).

i. Project Cost: (Rs. in lakh)

Sl. No.	Name of the Component/Item	Cost approved by the Ministry	Actual expenditure incurred as on -----		
			Basic	Taxes etc.	Total
1.	Land/development charges				
2.	Civil works — Technical civil works — Other civil works				
3.	Plant & Machinery				
4.	Misc. Fixed Assets				
5.	Others				
	TOTAL				

ii. Means of Finance: (Rs. in lakh)

Sl. No.	Item	Means of finance approved by the Ministry	Actual expenditure incurred as on -----
1	Promoter's Equity		
2	Term Loan		
3	Grant from MFPI		
4	Unsecured loan*		
5	Others		

*Details of unsecured loans along with PAN No. of lenders, if any, duly certified by CA.

*Details of advance payment should be provided separately in Annexure

Signature and Seal of C.A. (Statutory Auditor in case of company)

Counter signature of promoter/ authorized signatory of company with Seal

[illegible]

Annexure-V

**CE Certificate (Civil) Format for Technical Civil Work:
(Letter Head of the CE)**

CE certificate (With membership/registration No. of CE) in the following format:

Date:

Name of Project:

Location with address:

I, (name of CE), visited the site on_(Date of site Visit) and verified the actual area and volume of work. Based on actual progress on the site and invoices for respective components, I certify that the civil work cost of the project components is in line with the prevailing unit rates of the civil cost depending on various specifications and requirements.

Project Progress: (If project has multiple locations, the location wise details should be submitted in below format for each location)

The total expenditure incurred on the project towards civil work is economical and its summary is enclosed hereby.

Sl. No.	Name of Component	Proposed/ appraised Area (sqm)	Proposed/ appraised Cost (Lakh Rs)	Actual Area(sqm)	Actual Cost (Lakh Rs)		Rate/ Unit (Rs./Sqm)	Remarks about the status of implementation	Comments on quality, construction standards, market rates
					Basic Cost	Taxes, Freight, installation, insurance			
	Total								

It is certified that the material/ components used in the Technical Civil Work are new.

Signature and Seal of C.E.

Annexure-VI

CE Certificate (Mechanical) Format for Plant & Machinery: (Letter Head of the CE)

CE Certificate (With membership/registration No. of CE) in the following format:-

Date:

Name of Project:

Location with address:

I, (Name of CE), visited the site on _____ (Date of site Visit) and verified the cost of various plant & machinery available at the project site and invoices for respective components as well. Based on this I certify that the plant & machinery brought to the site are new and are in line with prevailing cost in the industry.

Project Progress: (If project has multiple locations, the location wise details should be submitted in below format for each location)

The total expenditure incurred on the project towards plant & machinery is economical and its summary is enclosed hereby.

Sl. No.	Name of Component	Proposed/ appraised Quantity	Proposed/ appraised Cost (Lakh Rs)	Actual Quantity	Actual Cost (Lakh Rs)		Supplier/ Manufacturer	Status of implementation	Comments on quality, specifications, etc.
					Basic Cost	Taxes, Freight, installation, insurance			
	Component -1							Such as: <input type="checkbox"/> Ordered <input type="checkbox"/> Received at site <input type="checkbox"/> Installation in progress <input type="checkbox"/> Installed <input type="checkbox"/> Commissioned	
	Component -2								
	TOTAL								

Signature and Seal of C.E.

Annexure-VII**(Letter Head of the Bank)****Certificate****Date:**

1. Certified that this bank has appraised the project of M/s..... (Name and Address of the project) for grant as per scheme guidelines of the Industries and Commerce Department Haryana and also sanctioned term Loan of Rs. lakh.
2. It is further certified that we have released Rs. lakh (----% of sanctioned term loan) and Rs..... lakh (1st/ 2nd Installment of grant-in-aid) to M/s (Name and Address of the project).
3. We have no objection in releasing 1st/ 2nd / 3rd (delete whichever not applicable) installment of grant.

Signature with seal
(Name of authorized signatory)
(Branch Name)

Counter Signature of promoter/ Authorized
Signatory of company with seal

Annexure-VIII

Utilization Certificate
PROFORMA AS PER GFR 19-A
(See General Financial Rule 212 (1))

S. No.	Letter No. & Date	Amount
1.		

Certified that out of Rs. _____ of grant-in-aid sanctioned during the year _____ in favour of _____ under this Department letter No. given in the margin and Rs. _____ on account of unspent balance of the previous year, a sum of Rs. _____ has been utilized for the purpose of _____ for which it was sanctioned, that the balance of Rs. _____ remaining un-utilized at the end of the year has been surrendered to Government (*vide* No. _____ dated) / will be adjusted towards the grants-in-aid payable during the next year .

2. Certified that I have satisfied myself that conditions on which the grant-in-aid was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised:

- 1.
- 2.
- 3.

Signature of Promoter/ Authorized signatory of Company with seal _____

Date _____

Counter signature of
Chartered Accountant with
CA Registration No.